



Huntsville Public Library

Library Board Minutes

January 9, 2017 | 5:30 PM | Friends Multipurpose Room

Mission Statement

To provide accessible services, programs, collections and spaces designed to inspire and enrich the community.

In Attendance: D. Purchase, B. Stephen, L. Thomas, S. Dixon, S. Morris, D. James, B. Thompson (5:41 PM)

Absent: P. Butler

1. Call to Order | 5:34 PM
2. Declaration of Any Conflicts of Interest | None
3. Approval of Amended Agenda
One item was added to the agenda.

Add

8.1 FOPL Membership for Indigenous Public Libraries

Motion 17-01: To Accept the Amended Agenda for January 9, 2017

Moved by L. Thomas and Seconded by S. Morris. Carried.

4. Approval of Preceding Minutes | December 12, 2016
No amendments were made to the minutes.

Motion 17-02: To Accept the Minutes for December 12, 2016

Moved by L. Thomas and Seconded by S. Morris. Carried.

5. Business Arising

5.1. 2017-2016 Strategic Plan – Next Steps – D. Purchase & D. Duce

D. Purchase and D. Duce discussed the strategic planning process and responded to questions from the Board. D. Duce was asked to prepare a letter to Bloom Consulting with feedback from the Board.

5.2. Updated Staffing Complement

D. Duce provided an updated report of the Library staffing complement.



5.3. Hotspots

D. Duce presented a proposal for the implementation of circulation of hotspots and Chromebooks to Library users. Capacity Grant funding would cover the expenditures and the purpose of supporting technology in the community. The Board agreed to the proposal. D. Duce will implement and periodically report to the Board on feedback by users and staff.

6. Information Package

6.1. Correspondence | None

6.2. Board Chair's Report – S. Dixon

6.2.1. 2017

S. Dixon discussed the upcoming presentation to Council. The presentation of the Library Impact in 2016 was shared with the Board.

6.3. Treasurer's Report – D. Duce

6.3.1. January 2017

D. Duce presented the report and responded to questions.

6.3.2. 2017 Budget Update

D. Duce shared information on the 2017 budget process and responded to questions from the Board with the assistance of B. Thompson who serves on the Town Budget Subcommittee.

6.4. CEO/Chief Librarian's Report – D. Duce

D. Duce presented her report and responded to questions.

6.5. Trustee of Council Report – B. Thompson

B. Thompson shared information on District Council initiatives.

Motion 17-02: To Accept the Information and Financial Reports

Moved by S. Morris and Seconded by B. Stephen. Carried.

7. Committee Reports (Advocacy, Art in the Library, Facilities, Finance & Planning)

7.1. Art in the Library – S. Morris

Art in the Library Committee Chair S. Morris reported on the January 23, 2017 Art in the Library meeting and plans for 2017 including celebrations for Canada 150 and partnerships with community groups. She also shared information on donations of art to the Library by the Tappin Family in memory of Nigel Tappin and plans for a formal launch in March.



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8. New Business

8.1. FOPL Membership for Indigenous Public Libraries

D. Duce shared information on the FOPL (Federation of Ontario Public Libraries) initiative to have public libraries support Indigenous Public Libraries through sponsorship of a FOPL membership that will provide access to information and resources. The Board fully supported the initiative. D. Duce will connect with S. Abrams, the FOPL Executive Director.

Motion 17-04: To Support FOPL Membership to an Indigenous Public Library
Moved by B. Stephen and Seconded by L. Thomas. Carried.

9. Roundtable

The Board shared ideas for collection user impact statements, celebrations for Canada 150, collection development, and the economic impact of users.

10. Confidential Items In Camera | None

11. Date of Next Meeting | February 13, 2017 at 5:30 PM

12. Adjournment | 7:27 PM

Motion 17-05: To adjourn the meeting.
Moved by D. Purchase. Carried.

S. Dixon, Chair

D. Duce, CEO/Chief Librarian | Secretary-Treasurer