



Huntsville Public Library

Library Board Minutes

October 10, 2017 | 5:30 PM | Friends Multipurpose Room

Mission Statement

To provide accessible services, programs, collections and spaces designed to inspire and enrich the community.

In Attendance: S. Dixon, P. Butler, B. Thompson, D. Purchase & D. Duce

Regrets: S. Morris, B. Stephen, and D. James

1. Call to Order | 5:35 PM
2. Declaration of Any Conflicts of Interest | None
3. Approval of Agenda | October 10, 2017

Motion 17-77: To Accept the Agenda for October 10, 2017

Moved by P. Butler and Seconded by B. Thompson. Carried.

4. Approval of Preceding Minutes | September 11, 2017

Motion 17-78: To Accept the Agenda for September 11, 2017

Moved by B. Thompson and Seconded by L. Thomas. Carried.

5. Business Arising
 - 5.1. Town & Library Memorandum of Understanding – Update
D. Duce updated the Board on the status of the Town & Library Memorandum of Understanding.
 - 5.2. Recruitment
D. Duce updated the Board on the Library Staffing complement and steps for recruitment.
 - 5.3. Budget 2018 – Information for the Finance Committee
The Board discussed ideas for the 2018 budget.

6. Information Package

6.1. Correspondence | None

6.2. Board Chair's Report – S. Dixon

S. Dixon discussed her report.

6.3. Treasurer's Report – D. Duce

6.3.1. Q3 Report

D. Duce presented the Q3 report.

6.4. CEO/Chief Librarian's Report – D. Duce

D. Duce presented the report for October 2017.

6.5. Trustee of Council Report – B. Thompson

B. Thompson shared information on both Council and District meetings and initiatives.

Motion 17-79: To Accept the Information & Financial Reports for the Meeting of October 10, 2017.

Moved by D. Purchase and Seconded by B. Thompson. Carried.

7. Committee Reports (Advocacy, Art in the Library, Facilities, Finance & Planning)

7.1. Planning Committee

7.1.1. Board Bylaws

7.2. Spaces Committee

7.2.1. Terms of Reference

7.2.2. RFP Feasibility Assessment

Motion 17-80: To Accept the Recommendations of the Space Committee from the meeting on October 4, 2017.

Moved by L. Thomas and Seconded by D. Purchase. Carried.

8. New Business | None

9. Roundtable

The Board shared ideas and requested information.

10. Confidential Items In Camera | None

11. Date of Next Meeting | November 13, 2017 at 5:30 PM

12. Adjournment

Motion 17-81: To Adjourn the Meeting
Moved by P. Butler, Carried.

(Signature)

Sue Dixon (Chair)

(Signature)

Deborah Duce (CEO/Chief Librarian)