



## 2022 Fee Schedule

Approved by the Library Board Dec 28<sup>th</sup>, 2021

<b>Facilities Rental</b>	<b>Fee</b>
Facilities Rental – Non-Resident/Commercial	
4 Hours	120.00
1 Day	170.00
Facilities Rental – Regular	
4 Hours	110.00
1 Day	150.00
Facilities Rental – Not for Profit	
4 Hours	95.00
1 Day	120.00
Friends Multipurpose Room – Hourly rate up to 3 hours after which 4 hour or Full Day rates above apply.	
Non-Resident/Commercial Hourly Rate	30.00
Regular Hourly Rate	27.50
Not for Profit Hourly Rate	22.50
Failure to Vacate Fee	50.00
Room Restoration Fee	28.00

- Rental fees include the use of all equipment (TV, projector, screens, cables, etc.)
- Additional fees including insurance are listed on the facilities rental agreement.
- Security fees will be charged if required.
- Seniors Groups qualify for the not-for-profit rate for the rental of Library spaces if these requirements are met:
  - Participants are all 60 years of age or older (CFLA Definition of Seniors).
  - Group does not generate revenue.
  - Space cannot be used to create materials that will be sold.

## Circulation Fines & Fees

Item	Daily Fine/Item	Max. Fine/Item
Books, CDs, & Periodicals	\$0.25	\$15.00
DVDs & Blu-rays	\$1.00	\$15.00
High Demand Items (Books, CDs, etc.)	\$1.00	\$15.00
Keys	\$5.00	\$15.00
Muskoka Room	\$1.00	\$15.00
Interlibrary Loans	\$1.00	\$15.00
Devices	\$1.00	\$15.00

Other	Fee
Black & White Photocopies & Scanning	\$ .25
Colour Photocopies	\$ .50
Coffee	\$1.50
Ear Buds	\$3.00
Book Bags – Tow Toned	\$13.00
Book Bags - Canvas	\$8.00
USB	\$8.00
Note Cards (+ HST)	\$2.00
Exam Invigilation	\$60.00
Library Card Replacement	\$3.00
Non-Resident Fee	\$20.00
Laptop Projector (outside of Library)	\$25.00

## Program Fees

A fee will cover the cost of materials, supplies, and promotion. There are no fees for literacy-based programs – reading, computer, information and research.

### Silhouette Cutter

Item	Charge	Details
Admin Fee	\$2.00	Setup of cutter.
Vinyl	\$1.50	Per foot.
Transfer Tape	\$1.50	Per foot.
Cardstock	\$0.25	Per sheet.
Heat Transfer Vinyl	\$4.00	Per foot.

### 3D Printing

Item	Charge	Details
Admin Fee	\$2.00	Review of file & setup of printer.
Printing Cost	\$.05	Per minute.

As an example, if your print job takes four hours to print, the total cost would be \$14 (240 minutes x \$0.05 = \$12 + \$2 = \$14).

- The fees include all applicable taxes.

### Materials Processing Replacement Costs

Item	Charge	Details
Administration Fee	\$4.00	All print materials
Administration Fee	\$8.00	DVDs, CDs, Books on CD
Administration Fee	\$10.00	Kill-A-Watt Voltage Meters
Barcode	\$1.00	One (1) replacement barcode
DVD Case	\$5.00	One (1) Case & Insert
Audiobook Case	\$6.00	One (1) Case & Insert
CD Case	\$4.00	One (1) Case & Insert

Item	Charge	Details
Keys	\$10.00	Key & Fob
Big Book Bag	\$20.00	One (1) bag
Book Cover Replacement	\$2.00	One (1) book cover
Laptop Projector	Cost of Replacement	Projector, associated cables and case
Launchpad	Cost of Replacement	Launchpad, associated case and materials

### Related Documents

[Circulation & Fines Policy](#)  
[Facilities Rental Policy](#)  
[Payment & Refund Policy](#)  
[Programming Policy](#)  
[Technology Policy](#)

### History

Approved by the Library Board Dec 28<sup>th</sup>, 2021

April 8, 2019 | Motion 19-25.

December 12, 2018 | 18-119

November 12, 2018 | Motion18-111

March 12, 2018 | Motion 18-24

February 12, 2018 | 18-13

November 14, 2016 | 16-87

September 12, 2016 | 16-70

February 14, 2014 | 14-11 & 14-12; November 14, 2014 | 14-83 & 14-84

January 21, 2013 | 13-04

May 17, 2012 | 12-42