



2023 and 2024 Fee Schedule

Approved by the Library Board Dec 13th, 2022

Facilities Rental	2023	2024
Facilities Rental – Non-Resident/Commercial		
4 Hours	\$123.00	\$130.00
1 Day	\$175.00	\$184.00
Facilities Rental – Regular		
4 Hours	\$113.00	\$119.00
1 Day	\$155.00	\$163.00
Facilities Rental – Not for Profit		
4 Hours	\$98.00	\$103.00
1 Day	\$123.00	\$130.00
Friends Multipurpose Room – Hourly rate up to 3 hours after which 4 hour or Full Day rates above apply.		
Non-Resident/Commercial Hourly Rate	\$30.75	\$32.50
Regular Hourly Rate	\$28.25	\$29.75
Not for Profit Hourly Rate	\$24.50	\$25.75
Failure to Vacate Fee	\$50.00	\$50.00
Room Restoration Fee	\$29.00	\$30.00

- Rental fees include the use of all equipment (TV, projector, screens, cables, etc.)
 - Excluding the use of the Green Screen Kit
- Additional fees including insurance are listed on the facilities rental agreement.
- Security fees will be charged if required.
- Seniors Groups qualify for the not-for-profit rate for the rental of Library spaces if these requirements are met:
 - Participants are all 60 years of age or older (CFLA Definition of Seniors).
 - Group does not generate revenue.
 - Space cannot be used to create materials that will be sold.

Circulation Fines & Fees

Item	Daily Fine/Item	Max. Fine/Item
Books, CDs, & Periodicals	\$0.25	\$15.00
DVDs & Blu-rays	\$1.00	\$15.00
High Demand Items (Books, CDs, etc.)	\$1.00	\$15.00
Keys	\$5.00	\$15.00
Muskoka Room	\$1.00	\$15.00
Interlibrary Loans	\$1.00	\$15.00
Devices	\$1.00	\$15.00
Green Screen Kit	\$250.00	\$250.00
Table	\$3.50	\$28.00

Other	Fee
Black & White Photocopies & Scanning	\$.25
Colour Photocopies	\$.50
Coffee	\$2.00
Exam Invigilation	\$60.00
Library Card Replacement	\$3.00
Non-Resident Fee	\$20.00
Digital Projector (outside of Library)	\$25.00
Table Rental 1-5 Days	\$11.50 per table
Table Rental 6-8 Days	\$28.50 per Table
Green Screen Kit – 2 Day offsite rental	\$250.00
Green Screen Kit – with a room booking on the library premise	\$100.00/per booking/event

- Offsite rental of Green Screen Kit will automatically be charged additional two days if not returned on agreed upon time. (Excluding holiday closures when library is closed)

Program Fees

A fee will cover the cost of materials, supplies, and promotion. There are no fees for literacy-based programs – reading, computer, information, and research.

Silhouette Cutter

Item	Charge	Details
Admin Fee	\$2.00	Setup of cutter.
Vinyl	\$1.50	Per foot.
Transfer Tape	\$1.50	Per foot.
Cardstock	\$0.25	Per sheet.
Heat Transfer Vinyl	\$4.00	Per foot.

3D Printing

Item	Charge	Details
Admin Fee	\$2.00	Review of file & setup of printer.
Printing Cost	\$.05	Per minute.

As an example, if your print job takes four hours to print, the total cost would be \$14 (240 minutes x \$0.05 = \$12 + \$2 = \$14).

- The fees include all applicable taxes.

Materials Processing/Replacement Costs

Item	Charge	Details
Administration Fee	\$4.00	All print materials
Administration Fee	\$8.00	DVDs, CDs, Books on CD
Administration Fee	\$10.00	Kill-A-Watt Voltage Meters

Item	Charge	Details
Barcode	\$1.00	One (1) replacement barcode
DVD Case	\$5.00	One (1) Case & Insert
Audiobook Case	\$6.00	One (1) Case & Insert
CD Case	\$4.00	One (1) Case & Insert
Keys	\$10.00	Key & Fob
Big Book Bag	\$20.00	One (1) bag
Book Cover Replacement	\$2.00	One (1) book cover
Digital Projector	Cost of Replacement	Projector, associated cables and case
Launchpad	Cost of Replacement	Launchpad, associated case and materials
Table	Cost of Replacement	Cost of table replacement and any shipping related charges.
Green Screen Kit	Cost of Replacement	Cost of any items that compose kit or kit in entirety.

Related Documents

Circulation & Fines Policy
 Facilities Rental Policy
 Payment & Refund Policy
 Programming Policy
 Technology Policy

History

Approved by the Library Board Dec 13th, 2022

Dec 28th, 2021

April 8, 2019 | Motion 19-25

December 12, 2018 | 18-119

November 12, 2018 | Motion18-111

March 12, 2018 | Motion 18-24

February 12, 2018 | 18-13

November 14, 2016 | 16-87

September 12, 2016 | 16-70

February 14, 2014 | 14-11 & 14-12; November 14, 2014 | 14-83 & 14-84

January 21, 2013 | 13-04

May 17, 2012 | 12-42