



2025, 2026 and 2027 Fee Schedule

Approved by the Library Board: November 15th 2024

Facilities Rental	2025 (2.6%)	2026 (4.1%)	2027 (2.7%)
Facilities Rental – Regular			
Regular Hourly Rate	\$30.50	\$31.75	\$32.50
4 Hours	\$122.00	\$127.00	\$130.50
1 Day	\$167.25	\$174.00	\$178.75
Facilities Rental – Not for Profit			
Not for Profit Hourly Rate	\$26.50	\$27.50	\$28.25
4 Hours	\$105.75	\$110.00	\$113.00
1 Day	\$133.50	\$139.00	\$142.75
Facilities Rental – Non-Resident/Commercial			
Non-Resident/Commercial Hourly Rate	\$33.50	\$34.75	\$35.75
4 Hours	\$133.50	\$139.00	\$142.75
1 Day	\$188.75	\$196.50	\$201.75
Failure to Vacate Fee	\$50.00		
Room Restoration Fee	\$30.00		

- Rental fees include the use of all equipment (TV, projector, screens, cables, etc.)
 - Excluding the use of the Green Screen Kit
- Additional fees including insurance are listed on the facilities rental agreement.
- Security fees will be charged if required.
- Seniors Groups qualify for the not-for-profit rate for the rental of Library spaces if these requirements are met:
 - Participants are all 60 years of age or older (CFLA Definition of Seniors).
 - Group does not generate revenue.
 - Space cannot be used to create materials that will be sold.

Circulation Fines & Fees

Item	Daily Fine/Item	Max. Fine/Item
High Demand Items (New Books)	\$1.00	\$15.00
Keys	\$5.00	\$15.00
Interlibrary Loans	\$1.00	\$15.00
Devices	\$1.00	\$15.00
Green Screen Kit	\$250.00	\$250.00
Table	\$3.50	\$28.00
Ontario Park Pass	\$21.00	\$225.00
Video Games	\$1.00	\$15.00
Library of Things (excluding Puzzles)	\$1.00	\$15.00

Other	Fee
Black & White Photocopies & Scanning	\$.25
Colour Photocopies	\$.50
Coffee	\$2.00
Exam Invigilation	\$60.00
Library Card Replacement	\$3.00
Non-Resident Fee	\$20.00
Digital Projector (outside of Library)	\$25.00
Table Rental 1-5 Days	\$11.50 per table
Table Rental 6-8 Days	\$28.50 per Table
Green Screen Kit – 2 Day offsite rental	\$250.00
Green Screen Kit – with a room booking on the library premise	\$100.00/per booking/event

- Offsite rental of Green Screen Kit will automatically be charged an additional two days if not returned on agreed upon time. (Excluding holiday closures when library is closed)

Program Fees

A fee will cover the cost of materials, supplies, and promotion. There are no fees for literacy-based programs – reading, computer, information, and research.

Silhouette Cutter

Item	Charge	Details
Admin Fee	\$2.00	Setup of cutter.
Vinyl	\$1.50	Per foot.
Transfer Tape	\$1.50	Per foot.
Cardstock	\$0.25	Per sheet.
Heat Transfer Vinyl	\$4.00	Per foot.

3D Printing

Item	Charge	Details
Admin Fee	\$2.00	Review of file & setup of printer.
Printing Cost	\$.05	Per minute.

As an example, if your print job takes four hours to print, the total cost would be \$14 (240 minutes x \$0.05 = \$12 + \$2 = \$14).

- The fees include all applicable taxes.

Materials Processing/Replacement Costs

Item	Charge	Details
Administration Fee	\$4.00	All print materials

Item	Charge	Details
Administration Fee	\$8.00	DVDs, CDs, Books on CD
Administration Fee	\$10.00	Library of Things
Barcode	\$1.00	One (1) replacement barcode
DVD Case	\$5.00	One (1) Case & Insert
Audiobook Case	\$6.00	One (1) Case & Insert
CD Case	\$4.00	One (1) Case & Insert
Keys	\$10.00	Key & Fob
Big Book Bag	\$20.00	One (1) bag
Book Cover Replacement	\$2.00	One (1) book cover
Digital Projector	Cost of Replacement	Projector, associated cables and case
Launchpad	Cost of Replacement	Launchpad, associated case and materials
Table	Cost of Replacement	Cost of table replacement and any shipping related charges.
Green Screen Kit	Cost of Replacement	Cost of any items that compose kit or kit in entirety.

Related Documents

[Circulation & Fines Policy](#)
[Facilities Rental Policy](#)
[Payment & Refund Policy](#)
[Programming Policy](#)
[Technology Policy](#)

History

Approved by the Library Board November 19th 2024

Dec 13th, 2022

Dec 28th, 2021

April 8, 2019 | Motion 19-25

December 12, 2018 | 18-119

November 12, 2018 | Motion18-111

March 12, 2018 | Motion 18-24

February 12, 2018 | 18-13

November 14, 2016 | 16-87

September 12, 2016 | 16-70

February 14, 2014 | 14-11 & 14-12; November 14, 2014 | 14-83 & 14-84

January 21, 2013 | 13-04

May 17, 2012 | 12-42