



Huntsville Public Library

Library Board Meeting Minutes

April 10, 2026 | 9:00 a.m. | Library – Friends Room + Zoom Hybrid

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love (Board Chair), Christine Passarello (Vice Chair), Monty Clouthier (Council Representative), Beth Ward, Tyler Ellis, Robert Greene, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Anastasia Lainas, Bill Coon

1. Call to Order | 9:05 AM
2. Land Acknowledgement: Read by Board Chair
3. Approval of Agenda | April 10th, 2026, Motion: Ray Love, Seconded: Beth Ward. Carried
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting January 9th, 2026, and Committee of the Whole February 17th, 2026. Motion: Christine Passarello, Seconded: Beth Ward. Carried
6. Correspondence
 - a) Thank you card - from Krystyna Medon – Read by Board Chair
7. Business Arising from the Minutes
 - a) Master Planning Update – Update from CEO on upcoming presentation to council (April 27th @ 5:30 PM).
8. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report – Council really appreciate what the library is doing in the community.
 - b) Chair Report – Library board evaluation surveys, Committee to meet to go over surveys and future needs of the board and recruitment strategy.
 - c) CEO Report/Friends Report – spoke to items in the report

- d) Monthly Finance Report – Went over 2026 Q1 variances from the two-year budget process for 2025 and 2026.
- e) Youth Services Librarian Report – Chair remarked on amazing programs from both the Youth Service Librarian and the Community Engagement Coordinator.
- f) Community Engagement Coordinator Report

Motion to Approve Committee Reports: Tyler Ellis Seconded: Christine Passarello.
Carried

9. New Business

- a) Policy Discussion:
 - o Employee Recognition – Staff Christmas Appreciation – no changes to Staff Recognition Policy
 - o Refund Policy – updates and discussion on refund fees – minor amendments made to add payment method (AMEX) and correct a spelling mistake. Motion to accept changes by Beth Ward, seconded by Monty Clouthier. Carried.
- b) HPL 2023-2025 Statistics and Usage Analysis
- c) Schedule Board Recruitment Meeting
- d) BIA Summer Farmers Markets (Sunday, June 7) – Board invited to attend the library booth at the first BIA Summer Farmers Market

10. In-Camera - Library Act: None

11. Business arising from In-Camera: None

12. Roundtable: Investigate board-sponsored engagement events where the board may be judges for a competition run through the library (ex. Poetry).

13. Date of Next Meeting – May 1st, 2026 at 9 AM

14. Adjournment - Motion: Ray Love 11:26 AM