



Huntsville Public Library

Library Board Meeting Minutes

May 10, 2022 | 9:30 AM | Zoom Meeting

Mission Statement

To provide accessible services, programs, collections and spaces designed to inspire and enrich the community.

Present: David Purchase (Chair), Catherine Holtz (Vice Chair), Ray Love, Linda Leckie, Christine Passarello, Mayor Karin Terziano (Council Representative), David Tremblay (CEO/Chief Librarian)

Regrets: Tyler Ellis

1. Call to Order 9:31AM
2. Approval of Agenda | May 10th 2022 Motion: Linda Leckie Seconded: Ray Love Carried
3. Declaration of Any Conflicts of Interest: None
4. Approval of Minutes from Board Meeting April 12th 2022 Motion: Christine Passarello Seconded: Catherine Holtz Carried
5. Committee Reports & Business Arising from Committee Reports
 - a) Trustee of Council Report – Street scape moving along well
 - b) Chair Report – David Purchase put together a brief synopsis on the updated census for Huntsville and spoke to the changes between previous census and new data.
 - c) CEO Report – Spoke to questions from the board regarding hiring timeline for Community Engagement Coordinator (CEC).
 - d) Monthly Finance Report – CEO – Expenses tracking overall. There will be expected surplus in SWB due to CEC position vacancy. Late fines revenue is down. Room Rental revenue is incoming and will hopefully meet expected budgeted amount for year.
 - e) Youth Services Librarian Report – No questions of report
 - f) Community Engagement Coordinator Report – No questions of report
 - g) OLS Assembly Report – No questions of the report
 - h) Friends of the Library Report – Discussion of assisting Friends increase membership.

Motion to Approve Committee Reports: Christine Passarello Seconded: Catherine Holtz Carried

6. New Business

a) Policy Review

- Motion by Catherine Holtz Seconded by Ray Love to approve the Safety Security and Emergency Policy as amended. Carried

b) 2021 Annual Report

- Motion to approve the amended 2021 Annual Report by Christine Passarello seconded by Linda Leckie Carried

c) Board Succession – beginning discussions about whether or not current board members would reapply.

d) June Board meeting – The board will decide at upcoming Staff/Board Strat planning session, June 6th, if it will be hybrid (in-person and virtual) or virtual.

7. Roundtable

8. Date of Next Meeting: June 14th 2022 9:30 AM TBD

9. Adjournment. Motion: Karin Terziano