



Huntsville Public Library

## Library Board Meeting Minutes

November 15, 2024 | 9:00 a.m. | Library – Friends Multipurpose Room + Zoom  
Hybrid

### Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Anastasia Lainas, Tyler Ellis, Helena Renwick (Council Representative), David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Beth Ward, James Bowler, Bill Coon, Robert Greene

1. Call to Order | 9:00 am
2. Land Acknowledgement: Read by Board Chair
3. Approval of Agenda | November 15<sup>th</sup>, 2024 Moved: Anastasia Lainas Seconded: Tyler Ellis Carried
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting October 4<sup>th</sup>, 2024, Moved: Ray Love Seconded: Christine Passarello Carried
6. Business Arising from Minutes: None
7. Committee Reports & Business Arising from Committee Reports
  - a) Council Representative Report – General Committee deliberated budget. CEO will report back on the budget session in their report.
  - b) Chair Report – The Spaces Committee met to work on the RFP template from the Town for the Library Master Plan.
  - c) CEO Report/Friends Report—The Friends Summer Book Sale made more than previous book sales by using a “pay what you wish” pricing model. Since September, a wave of resignations has bogged down work for the CEO and staff. Overall, the budget presentation went well. Funding for a new position was voted down.

- d) Monthly Finance Report - The library finances are doing well (waiting on annual provincial grant funds).
- e) Youth Services Librarian Report – No questions from the board
- f) Community Engagement Coordinator Report – No questions from the board
- g) Spaces Committee Report—The committee met to work on the RFP for the Master Plan. The chair discussed the timelines for 2025 regarding the RFP process (start to end).

Motion to Approve Committee Reports: Tyler Seconded: Anastasia Carried

8. New Business

- a) Fees Policy – Ray Love moved to accept the Fees Policy and was Seconded by Anastasia Lainas. Carried
- b) 2025 Closures—Tyler Ellis moved that the board does not need to approve stat holiday closures going forward. Ray Love seconded. The motion was carried.
- c) Ontario Digital Public Library – The Federation of Ontario Public Libraries is asking the libraries of Ontario to assist in a grassroots initiative to advocate to their local MPP about the Ontario Digital Public Library. The chair will draft a letter to send to MPP.

9. In-Camera: None

10. Business arising from In-Camera: None

11. Roundtable – Chuck-a-puck or other fundraising initiatives with the Huntsville Otters. CEO to reach out to Otters organization.

12. Date of Next Meeting – Friday, December 6<sup>th</sup> 2024

13. Adjournment. Moved: Anastasia Lainas 10:21 am