



Huntsville Public Library

Library Board Meeting Minutes

February 14, 2023 | 9:30 AM | Zoom Meeting

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present: Ray Love, Christine Passarello, Monty Clouthier (Council Representative), Robert Greene, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Heather Hunter, Tyler Ellis, Beth Ward

1. Call to Order 9:34AM
2. Motion to Approve Agenda Feb 14th 2023 with amendment of adding New Business
g) Board member Resignation Discussion: Christine Passarello Seconded: Robert Greene Carried
3. Declaration of Any Conflicts of Interest: None
4. Approval of Minutes from Board Meeting Jan 10th, 2023, Motion: Christine Passarello Seconded: Monty Clouthier Carried
5. Business Arising from the Minutes
 - a) Community Survey – CEO updated new board members on the survey work done and the strategic planning to be done with new board.
6. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report – Budget deliberation is coming up this week at Council.
 - b) CEO Report – CEO spoke to after school issues with kids and the library tour he gave to Councillor Scott Morrison who requested one.
 - c) Monthly Finance Report – CEO Spoke to report and about the layout of it for new Board members.
 - d) Youth Services Librarian Report
 - e) Community Engagement Coordinator Report

Motion to Approve Committee Reports: Monty Clouthier Seconded: Ray Love Carried

7. New Business

a) Election of Library Board Chair

- CEO called for any nominations from the floor
- Christine Passarello nominated Ray Love for the position of Board Chair
 - Ray accepted nomination
- CEO called for any other nominations from the floor: None
- Ray Love acclaimed as Library Board Chair

- Meeting now Chaired by newly elected Board Chair Ray Love

b) Election of Library Board Vice-Chair

- Ray Love called for any nominations from the floor
- Ray Love nominated Christine Passarello for Library Board Vice-Chair
 - Christine accepted nomination
- Ray Love called for any other nominations from the floor: None
- Christine Passarello acclaimed as Library Board Vice-Chair

c) 2023 Library Board Regular Meeting Schedule

- Christine Passarello Motioned the library board meetings to be the Second Tuesday of the month at 3:00PM. Seconded by Monty Clouthier Carried

d) Board Orientation Documents (Homework) – Ray spoke to the documents for homework.

- The Four-year board cycle
- Ten things to know about library boards
- Governance 101: Library Board Training May 27th at the Sportsplex in Bracebridge – This is put on by the Ontario Library Service. The CEO to send a link to all board members

e) Board Committees – Take a look at the committees for next meeting

f) Operating Budget 2023 – Brief overview provided by CEO to new board members and a reminder the operating budget was being brought forward to Special General Committee on Feb. 16th

g) Board member Resignation Discussion - Board discussed putting out call for applicants due to resignation of a newly appointed board member. The Board Directed CEO to ask municipality about putting out a call for applicants.

8. Roundtable –

a) Book Club – CEO spoke to operational changes of the library book club. Board in support of new model moving forward.

b) Ray Love provided words of welcome to Robert Greene and looking forward to chairing the board

9. Date of Next Meeting: March 14th 3:00pm in Solarium

10. Adjournment. Motion: Monty Clouthier