



Huntsville Public Library

## Library Board Meeting Minutes

January 9, 2026 | 9:00 a.m. | Library – Friends Room + Zoom Hybrid

### Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love (Board Chair), Christine Passarello (Vice Chair), Anastasia Lainas, Bill Coon, Beth Ward, Robert Greene, David Tremblay (CEO/Chief Librarian/Secretary), Saleem Hall (Community Engagement Coordinator)

Regrets: Monty Clouthier (Council Representative), Tyler Ellis

1. Call to Order | 9:01 am
2. Land Acknowledgement – read by Ray Love, Board Chair
3. Saleem Hall, Community Engagement Coordinator – Highlight the end of 2025 programs and the upcoming events
4. Approval of Agenda | January 9<sup>th</sup>, 2026, Motion by Beth Ward to amend the agenda with the addition of 9. New Business a) Library Annual Financial Audit, Seconded: Bill Coon Carried
5. Declaration of Any Conflicts of Interest: None
6. Approval of Minutes from Board Meeting November 7<sup>th</sup>, 2025, Motion: Robert Greene, Seconded: Beth Ward Carried
7. Business Arising from the Minutes
  - a) Master Planning Update – Board to meet as Committee of the Whole, February 17<sup>th</sup> at 9 am to discuss Master Plan Draft
8. Committee Reports & Business Arising from Committee Reports
  - a) Council Representative Report
  - b) Chair Report
  - c) CEO Report/Friends Report
  - d) Monthly Finance Report
  - e) Youth Services Librarian Report

f) Community Engagement Coordinator Report

Motion to Approve Committee Reports: Christine Seconded: Anastasia Lainas  
Carried

9. New Business

a) Library Annual Financial Audit – Motion by Ray Love: That the Town of Huntsville Public Library transition from having a separate financial audit apart from the Town of Huntsville to including the library's financials in the municipality's audited consolidated statements, with a separate schedule for the library due to the prohibitive cost increase of a separate financial audit.

Seconded by Bill Coon. Carried

- The CEO to find out what other Muskoka Libraries do and pay for financial audits, as well as who they contract with.

b) Policy Review:

- Director Duties and Confidentiality
- Employee Recognition
- Board Development
- Human Resources Management

- Motion by Rob Greene to accept the Policies as amended. Seconded by Anastasia Lainas Carried

c) Governance Session by Muskoka Futures report back – Beth Ward and CEO

10. In-Camera - Library Act: None

11. Business arising from In-Camera: None

12. Roundtable: 55+ games in February

13. Date of Next Meeting – March 6<sup>th</sup>, at 9 am in the Friends Multipurpose Room

a) Committee of the whole to meet February 17<sup>th</sup>, at 9 am in the Solarium

14. Adjournment. Motion: Ray Love 10:02 am