



Huntsville Public Library

Library Board Meeting Minutes

May 2, 2025 | 9:00 a.m. | Library – Solarium + Zoom Hybrid

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Beth Ward, Tyler Ellis, Bill Coon, Robert Greene, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Anastasia Lainas, Monty Clouthier (Council Representative)

1. Call to Order | 9:02 AM
2. Land Acknowledgement | read by board chair
3. Approval of Agenda | April 4th, 2025, Motion: Christine Passarello Seconded: Bill Coon Carried
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting April 4th, 2025, Motion: Beth Ward Seconded: Ray Love Carried
6. Business Arising from Minutes
 - RFP Update – CEO provided an update on the status of the process and the total number of bids received.
7. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report - None
 - b) Chair Report – Thanked all board members who attended the Maple Fest event to represent the library, acknowledging their time and effort. A thank you to David, Amber and Sophia, who put in a full day in those conditions.
 - c) CEO Report – Thanked the board members for their time and was pleased with the staff and the opportunity for the library to participate in Maple Fest. Additionally, discussed the sales of merchandise at Maple Fest.
 - d) Monthly Finance Report – The CEO spoke to the financial report and stated that the budget is on track.
 - e) Youth Services Librarian Report – No questions from the board.

Motion to Approve Committee Reports: Tyler Ellis, Seconded: Robert Greene
Carried

8. New Business

- Policy Review:
 - Advocacy
 - Art in the Library
 - Circulation and Fines Policy
 - Community Information Policy
 - Sponsorship Policy
 - Canadian Library Association Position Statement on Corporate Sponsorship Agreement in Libraries

Motion to approve amendments brought forward from the Planning Committee for policies reviewed at the meeting: Robert Greene, Seconded: Tyler Ellis Carried

9. In-Camera - Library Act:

- Section 16.1(4) (b) Personal matter about an identifiable individual
 - Motion to Move In-Camera: Beth Ward Seconded: Tyler Ellis 9:53 AM
 - Approve In-Camera Minutes from April 4th
 - Motion to exit In-Camera: Tyler Ellis Seconded: Christine Passarello 9:56 AM

10. Business arising from In-Camera: None

11. Roundtable

- National Volunteer Week - CEO – Thank you to Board Members for their time and for being volunteers.
- Recognition of past board members – Beth – Look at ways to recognize past members.

12. Date of Next Meeting – Friday, June 6th, 2025, 9 a.m. in the Friends Multi-purpose Room

13. Adjournment. Motion: Ray Love 10:04 AM