



Huntsville Public Library

Library Board Meeting Minutes

October 11, 2022 | 9:30 AM | Zoom Meeting

Mission Statement

To provide accessible services, programs, collections and spaces designed to inspire and enrich the community.

Present: David Purchase (Chair), Catherine Holtz (Vice Chair), Ray Love, Mayor Karin Terziano (Council Representative), Christine Passarello, David Tremblay (CEO/Chief Librarian)

Regrets: Linda Leckie, Tyler Ellis

1. Call to Order | 9:35 AM
2. Approval of Agenda | Oct 11th 2022 Motion: Ray Love Seconded: Christine Passarello Carried
3. Declaration of Any Conflicts of Interest: None
4. Approval of Minutes from Board Meeting Aug 23rd, 2022, Motion: Christine Passarello Seconded: Ray Love Carried
5. Business Arising from the Minutes
 - a) Policy Creation
 - Donation and Fundraising Policy Draft – Ray Love moved Seconded: Catherine Holtz Carried
 - b) The Annex – Update from David Tremblay
 - c) Update on Community Survey and Engagement – 320 Survey's filled out
 - d) Library Foot Traffic – David Tremblay reviewed foot traffic data of library
6. Committee Reports & Business Arising from Committee Reports
 - a) Trustee of Council Report – Election season, Karin Terziano thanked the board for serving the community. Board thanked Karin for her time as Mayor and time on the board.
 - b) Chair Report – Signed off on IT expenses (Capital), Composed 10 years of service letter for eLibrarian, Letter of congrats to CEO's family, and drafted donations fundraising policy.

- c) CEO Report – Verbal report
- d) Monthly Finance Report – Expenses are where they should be.
- e) Youth Services Librarian Report
- f) Community Engagement Coordinator Report

Motion to Approve Committee Reports: Ray Love Seconded: Karin Terziano Carried

7. New Business

- a) Future Plans for Trustees for 2023 – David Purchase lead discussion about board members making a decision about applying to be on the board for the next council term.
- b) Facility Rental Policy and Fees and Charity Organizations
 - Put Facilities Rental Policy on the November Agenda
 - Fees to remain the same – no separate charity organization piece to be added to policy.
- c) Reconciliation Policy – CEO to work one out with Muskoka Indigenous Friendship Centre

8. Roundtable

- a) Ray Love – Thanked David for his time on the board

9. Date of Next Meeting: Nov 8th 2022 9:30 AM – Zoom Meeting unless otherwise

10. Adjournment. Motion: Christine Passarello 10:44 AM