



Huntsville Public Library

Library Board Meeting Minutes

December 14, 2021 | 9:30 AM | Zoom Meeting

Mission Statement

To provide accessible services, programs, collections and spaces designed to inspire and enrich the community.

Present: David Purchase (Chair), Catherine Holtz (Vice Chair), Linda Leckie, Christine Passarello, Frank Bastedo, Ray Love, Mayor Karin Terziano (Council Representative), Frank Bastedo (joined meeting @ 10:16 am), David Tremblay (Chief Librarian/CEO).

Regrets: Tyler Ellis

1. Call to Order | 9:32 AM
2. Approval of Agenda | Dec, 14 2021 Motion: Ray Love Seconded: Linda Leckie Carried
3. Declaration of Any Conflicts of Interest: None
4. Approval of Minutes from Board Meeting Nov. 9th 2021 Motion: Catherine Holtz Seconded: Christine Passarello Carried
5. Committee Reports & Business Arising from Committee Reports
 - Trustee of Council Report
 - Chair Report
 - CEO Report
 - Update on staffing
 - Monthly Finance Report
 - Report back on budget presentation
 - Youth Services Librarian Report – CEO spoke to report
 - Community Engagement Coordinator Report - CEO spoke to report
 - Board Development Committee Report – Board Evaluation (Linda Leckie)
 - OLS Board Assembly Report (Linda Leckie)
 - Planning Committee Report - Delivered by board chair David Purchase – highlighted upcoming projects of the committee (policy review plan and community engagement for 2022).

Motion to Approve Committee Reports: Catherine Holtz Seconded: Karin Terziano Carried

6. New Business

- Policy Review
 - Digitization Policy – Page missing – Board to look over by email
 - Information Services – send out final version by email
 - Local History & Genealogy – Approved with suggested changes to policy.
 - Sponsorship Policy – Make the Corporate Sponsorship Policy an appendix to Sponsorship Policy.
 - ❖ Motion - Amended and updated versions of digitization policy and information services be sent out to board members for approval by email – Catherine Holtz Seconded: Linda Leckie Carried
 - ❖ Motion to approve amended local history and genealogy policy - Ray Love S: Christine Passarello Carried
 - ❖ Motion to eliminate Corporate Sponsorship Policy and add it as appendix to Sponsorship Policy – Ray Love S: Frank Bastedo Carried
- Fees Schedule – Board provided direction to CEO to bring room rental price in line with Town of Huntsville's prices – CEO to update and send to board
- 2022 Closures – Motion to approve the closures for 2022 – Ray Love Seconded Christine Passarello Carried
- Date of January 2022 Meeting – Next Meeting Feb. 8th 2022 at 9:30AM

7. Roundtable – Holiday Season well wishes

8. Date of Next Meeting: Feb. 8th 2022 at 9:30AM via Zoom

9. Adjournment. Motion: Frank Bastedo