



Huntsville Public Library

Library Board Agenda

October 4, 2024 | 9:00 a.m. | Library – Friends Multipurpose Room + Zoom
Hybrid

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Anastasia Lainas, Beth Ward, James Bowler, Bill Coon, Robert Greene, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Tyler Ellis, Monty Clouthier (Council Representative)

1. Call to Order | 9:05 a.m.
2. Land Acknowledgement – Read by Board Chair
3. Approval of Agenda | October 4th, 2024
 - Beth Ward moved #8. New Business a) The 2025-2026 Library Draft Budget should be moved to #5, and the rest of the agenda numbers should be adjusted sequentially. Also, add to New Business: Library Adopting Town Hall Annual Christmas Closure.
 - Seconded by Bill Coon, Carried.
4. Declaration of Any Conflicts of Interest: None
5. Library 2025-2026 Draft Budget
 - James Bowler moved the library board to go fine-free in 2025. Also, the fines revenue line should be put in the donations GL, for which a campaign will commence in 2025 to collect donations replacing the revenue line. Seconded by Christine Passarello. Carried.
 - Beth Ward moved to accept the 2025 and 2026 draft budgets brought forward by the CEO and Finance Committee. Also, additional requests for funding will be brought forward to the Council during the budgeting process for a new marketing position. If the Council does not fund it in 2025, the

board will use reserves if the Council commits to funding it in 2026.
Seconded by Christine Passarello. Carried.

6. Approval of Minutes from Board Meeting September 10th, 2024, Moved: Ray Love
Seconded: Beth Ward
7. Business Arising from Minutes: None
8. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report - None
 - b) Chair Report – Spaces Committee to meet to develop RFP for Master Plan October 25th at 9 a.m. in Muskoka Room
 - c) CEO Report/Friends Report - Friends postponed the September meeting. They will discuss how the summer sale went at their next meeting on October 10th. The CEO spoke about being busy with budget time and hiring for the Public Service Assistant vacancy.
 - d) Monthly Finance Report – Finances are on track
 - e) Youth Services Librarian Report – No Questions
 - f) Community Engagement Coordinator Report – Report will be at the November meeting

Bill Coon moved to approve committee reports. Seconded: Rob Greene Carried

9. New Business
 - a) Library Adopting Town Hall Annual Christmas Closures
 - The CEO suggested the library try adopting, for 2024, the Town's closure of the Town Hall building during the Christmas Season and closing the library for the same days to give all staff time with family and friends.
 - Ray Love Moved to adopt the same closure as Town Hall, with the addition of December 28th, as Town Hall is not open on Saturdays, on a trial basis for 2024. Seconded by Bill Coon. Carried

10. In-Camera: None

11. Business arising from In-Camera: None

12. Roundtable - None

13. Date of Next Meeting – Friday, November 1st, 2024 at 9 a.m. in the Friends Room

14. Adjournment. Moved: Bill Coon, Carried 10:29 a.m.