



Huntsville Public Library

## Library Board Meeting Minutes

July 4, 2025 | 9:00 a.m. | Library – Friends Room + Zoom Hybrid

### Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Beth Ward, Anastasia Lainas, Tyler Ellis, Robert Greene, Monty Clouthier (Council Representative), David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Bill Coon

1. Call to Order | 9:00 AM
2. Land Acknowledgement – Read by Board Chair
3. Approval of Agenda | July 4<sup>th</sup>, 2025, Motion: Beth Ward Seconded: Monty Clouthier
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting June 6<sup>th</sup>, 2025, Motion: Anastasia, Seconded: Christine Passarello
6. Committee Reports & Business Arising from Committee Reports
  - a) Council Representative Report – Council approved Library Budget Deviation for awarding Master Plan RFP.
  - b) Chair Report – Spoke about Maple Fest and put a call out for board members to attend BIA Summer Market library booth on July 26<sup>th</sup>.
  - c) CEO Report/Friends Report – The CEO has been assisting the lead Friend in organizing the Michael Runtz event on July 5<sup>th</sup>. Major projects have concluded: Forester Newspaper archive migration to a new platform and website migration.
  - d) Monthly Finance Report – CEO stated library budget is on track
  - e) Youth Services Librarian Report – no questions from the board

Motion to Approve Committee Reports: Anastasia Lainas Seconded: Beth Ward

7. New Business
  - a) BIA Summer Market Schedule – July 26<sup>th</sup> (10 a.m. – 5 p.m.)

- b) RFP Master Plan Update – CEO presented to council for budget deviation to award RFP and has since had the first meeting with consultants to kick off the Master Planning Process.

8. In-Camera - Library Act:

- Section 16.1(4) (b) Personal matter about an identifiable individual
  - Motion to Move In-Camera: Beth Ward, Seconded: Anastasia Lainas, 9:21 a.m.
  - Approve In-Camera Minutes from June 6<sup>th</sup>, 2025
- Motion to move out of camera: Beth Ward, Seconded by Robert Greene, 9:23 a.m.

9. Business arising from In-Camera: None

10. Roundtable

11. Date of Next Meeting – Friday, September 5<sup>th</sup>, 2025, 9 a.m. in the Friends Room

12. Adjournment. Motion: Ray Love 9:25 a.m.