



Huntsville Public Library

Library Board Meeting Minutes

April 4, 2025 | 9:00 AM | Library – Solarium + Zoom Hybrid

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Beth Ward, Tyler Ellis, Bill Coon, Anastasia Lainas, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Robert Greene, Monty Clouthier (Council Representative)

1. Call to Order | 9:00 AM
2. Land Acknowledgement: Read by the Board Chair
3. Approval of Agenda | April 4th, 2025, Motion: Bill Coon Seconded: Christine Passarello Carried
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting March 14th, 2025, Motion: Ray Love Seconded: Beth Ward Carried
6. Business Arising from Minutes
 - a) RFP Update – CEO updated the board on the number of registered bidders and the timelines of the RFP.
7. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report - None
 - b) Chair Report – On April 26th, the board will support the library at Maple Fest at the library's booth. The Chair asked the library board to sign up for a spot to come out to the booth and support the library.
 - c) CEO Report/Friends Report—The CEO reported that the Friends have a new member and are beginning to plan an event. The significant focus of conversation during the CEO's report was on the CBC's Fifth Estate investigation, "A shadow war on libraries."

- d) Monthly Finance Report – The CEO spoke about the finance report. It is tracking along budget.
- e) Youth Services Librarian Report – No questions from the board

Motion to Approve Committee Reports: Christine Passarello Seconded: Beth Ward Carried

8. New Business

- a) Approval of Master Plan RFP Evaluation Committee Members: Amber McNair, David Tremblay, Richard Clark, Greg Pilling, Maggie Hilborn, and Jeff Hayward – Moved by Beth Ward Seconded by Bill Coon Carried
- b) Hiring Updates—The CEO discussed the large number of applications for the Community Engagement Coordinator position, the excellent quality of the applications overall, and the interview process.

9. In-Camera - Library Act:

- o Section 16.1(4) (b) Personal matter about an identifiable individual
 - o Motion to Move In-Camera: Tyler Ellis Seconded: Anastasia Lainas 9:40 AM
- o Approve March 14th 2025 In-Camera Minutes
 - o Motion to exit In-Camera: Beth Ward Seconded by Christine Passarello. 9:48 AM

10. Business arising from In-Camera: None

11. Roundtable - None

12. Date of Next Meeting – Friday, May 2nd, 2025, 9 a.m. in the Solarium

13. Adjournment. Motion: Ray Love 9:49 AM