



Huntsville Public Library

## Library Board Meeting Minutes

March 21, 2023 | 3:00 PM | Hybrid: Zoom and Library Solarium

### Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present: Ray Love (Chair), Christine Passarello (Vice Chair), Robert Greene, David Tremblay (CEO/Chief Librarian/Secretary), Beth Ward, Tyler Ellis

Regrets: Monty Clouthier (Council Representative)

1. Call to Order: 3:00PM
2. Approval of Agenda | Mar 21<sup>st</sup> 2023 Motion: Christine Passarello Seconded: Beth Ward Carried
3. Declaration of Any Conflicts of Interest: None
4. Approval of Minutes from Board Meeting Feb 14<sup>th</sup>, 2023, Motion: Robert Greene Seconded: Christine Passarello Carried
5. Business Arising from the Minutes
  - a) Board Member Resignation Update and Plan/Timelines – CEO Spoke to timelines for application process, interviews, and when it can be brought forward to Town Council for the April Council Meeting.
  - b) Board Committees – Committee sign-up sheets were filled out.
  - c) Operating Budget 2023 – CEO spoke to presentation to council for 2023 budget.
    - Beth Ward asked about the portion of provincial vs. municipal funding. CEO spoke to library funding.
6. Committee Reports & Business Arising from Committee Reports
  - a) Council Representative Report – No report
  - b) Chair Report – Verbal update
  - c) CEO Report – CEO spoke to report and asked for any questions from the board.
  - d) Monthly Finance Report – Budget for 2023 tracking well. CEO spoke to format of report for the new board members.
  - e) Youth Services Librarian Report – No questions from the board
  - f) Community Engagement Coordinator Report - No questions from the board

Motion to Approve Committee Reports: Robert Greene Seconded: Beth Ward

7. New Business

- a) Vandalism – CEO spoke to issues being seen at the library.
- b) Board Tour and Meeting Staff – Set a date for March 28<sup>th</sup> 2023 @ 9am.
- c) Board Homework – None assigned until application process has concluded.
- d) Policy Review
  - Membership Policy
    - Christine Passarello motioned to accept the Membership Policy as revised. Seconded Beth Ward Carried

8. Roundtable

- CEO spoke to format of the agenda.
- Ray Love brought up that we will have a Land Acknowledgement statement at the beginning of meetings and he will put one together/find one.
  - Robert Greene followed up with a question about our connections with the Indigenous Community. CEO spoke to the work we have partnered on with the Indigenous Community.

9. Date of Next Meeting: April 11<sup>th</sup> 3:00PM in the Library Solarium and Zoom

10. Adjournment. Motion: Beth Ward Carried