



Huntsville Public Library

Library Board Meeting Minutes

November 9, 2021 | 9:30 AM | Zoom Meeting

Mission Statement

To provide accessible services, programs, collections and spaces designed to inspire and enrich the community.

Present: David Purchase (Chair), Linda Leckie, Tyler Ellis, Christine Passarello, Frank Bastedo, Ray Love, Mayor Karin Terziano (Council Representative), David Tremblay (Chief Librarian/CEO).

Regrets: Catherine Holtz (Vice Chair)

1. Call to Order | 9:32 AM
2. Approval of Agenda | Nov, 2021 Motion: Linda Leckie Seconded: Ray Love Carried
 - Strike Digitization policy from agenda – to be added to December Agenda
3. Declaration of Any Conflicts of Interest - None
4. Approval of Minutes from Board Meeting Oct 19th 2021 Motion: Christine Passarello Seconded: Frank Bastedo Carried
5. Committee Reports & Business Arising from Committee Reports
 - Trustee of Council Report – Nothing to report
 - Chair Report – Spoke to chair reports provided to the board – Library Policies and 2022 Budget
 - CEO Report – CEO spoke to report
 - Monthly Finance Report – CEO highlighted areas of monthly finance report
 - Youth Services Report – CEO highlighted report details
 - Board Development Committee Report – Committee reported on evaluation of board orientation plan that was implemented for the first time.
 - Finance Committee Report – CEO spoke to monthly finance report

Motion to Approve Committee Reports: Ray Love Seconded: Linda Leckie Carried

6. In-Camera – Staffing – Library Act:
 - Section 16.1 (4) (b) personal matters about an identifiable individual

- Motion to Move In-Camera 10:26 AM: Karin Terziano Seconded: Tyler Ellis Carried
- Motion to Move Out of Camera: Frank Bastedo Seconded: Ray Love 10:57 AM carried

7. New Business

- Policy Review
 - Community Information Policy – No Changes
 - Volunteer Policy – No changes
 - Policies – Planning committee to meet to discuss policy review. In the coming month.
- Staff Gift (Christmas) – Board direct CEO to proceed with arranging gifts for staff.

8. Roundtable

- Linda Leckie – finance clarification on revenues of the library. Discussion about fundraising came up and past practice of December Christmas cards.
- David Purchase – Huntsville Doppler states vaccination rates in Muskoka are 4% below average. We will see what comes of winter and the Pandemic.
- Tyler Ellis – Asked for update on Annex – potential social enterprise using the annex to take in leftover PPE that cannot be used by other agencies anymore and then sell or provide to community for free.

9. Date of Next Meeting: Dec. 14th at 9:30 AM Zoom

10. Adjournment. Motion: Frank Bastedo – Carried 11:26AM