



Huntsville Public Library

Library Board Meeting Minutes

August 8, 2023 | 3:00 PM | Library – Friends Multi-purpose Room – Zoom Hybrid

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Anastasia Lainas, James Bowler, Beth Ward, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Bill Coon, Robert Greene, Tyler Ellis, Monty Clouthier (Council Representative)

1. Call to Order: 3:00PM
2. Land Acknowledgement: Read by the Board Chair
3. Approval of Agenda | August 8th 2023 Motion: Christine Passarello Seconded: Beth Ward Carried
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting July 11th, 2023, Motion: Christine Passarello Seconded: Anastasia Lainas Carried
6. Business Arising from the Minutes
 - a) Strat Plan Discussion/Review – Board reviewed final draft of strategic plan. Committees to meet late September early October to start work on prioritizing initiatives.
7. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report – No Report
 - b) Chair Report/Friends Report – No Report
 - c) CEO Report – CEO spoke to IT capital replacements and concern about replacement costs gathered at budget time and potential cost increases due to inflation.
 - d) Monthly Finance Report – CEO spoke to Material and Supplies GL and that Friends of Library items in it that library is reimbursed by Friends. GL is not over budget. CEO is looking into ILLO GL. Overall library budget is doing well.
 - e) Youth Services Librarian Report – No questions from the board.

- f) Community Engagement Coordinator Report – No Report – will come at September Board meeting.

Motion to Approve Committee Reports: Beth Ward Seconded: James Bowler Carried

8. New Business

- a) Approval of Library Draft Financial Statements Audited by Pahapill Associates.
 - Motion to approve Draft Financial Statements prepared by Pahapill Associates by James Bowler and Seconded by Christine Passarello Carried

9. Roundtable

- Board Commend the library on the Library of Things Collection and how it is wonderful.
- CEO spoke to lack of childcare both after school and for infant. Board stated they would be flexible with board meeting times in order to accommodate.

10. In Camera - Library Act, 1990:

- a) Section 16.1 (4) (b) personal matters about an identifiable individual
 - Motion to Move In-Camera: Christine Passarello Seconded: Beth Ward 3:27 PM
- b) Approve In-Camera minutes from July 11th 2023
- c) Motion to exit In-Camera: James Bowler 3:50PM

11. Business Arising from In-Camera (if applicable): None

12. Date of Next Meeting – Sept 12th 3:00PM in the Friends Multipurpose Room - Hybrid

13. Adjournment. 4:00PM Motion: Christine Passarello