



Huntsville Public Library

Library Board Meeting Minutes

November 14, 2023 | 1:00 PM | Summit Centre – Al Thorpe Room – Zoom
Hybrid

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Tyler Ellis, Anastasia Lainas, Beth Ward, Robert Greene, James Bowler, David Tremblay (CEO/Chief Librarian/Secretary), Monty Clouthier (Council Representative), Denise Cory (CAO of Town of Huntsville), Kirstin Maxwell (Director of Development Services)

Regrets: Bill Coon

1. Call to Order | 1:02 PM
2. Land Acknowledgement | Read by the Board Chair
3. Approval of Agenda | November 14th 2023 Motion: Anastasia Lainas Seconded: Beth Ward Carried
 - a) The board will carry on with agenda until Town of Huntsville staff arrive.
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting October 10th, 2023, Motion: Beth Ward Seconded: Christine Passarello Carried
6. Business Arising from the Minutes
 - a) Policy Approval:
 - Review and Approve Board Bylaws
 - Motion to approve and pass the bylaws as amended by the planning committee by Beth Ward Seconded Tyler Ellis Carried
7. Committee Reports & Business Arising from Committee Reports
 - a) Chair Report/Friends Report/Spaces Committee Report: The chair spoke to the work of the spaces committee as well as the friends of the library board meeting. Discussion about some of the spaces committee work and brainstorming around

an outdoor space at the library generated further ideas from the board regarding an outdoor space.

Denise Cory and Kirstin Maxwell joined the meeting at 1:15PM

8. In Camera – Library Act:

- Section 16.1(4) (c) Proposed or Pending Acquisition or Disposition of Property
 - Motion to Move In-Camera 1:19PM: Tyler Ellis Seconded James Bowler
 - Motion to exit In-Camera 2:10PM: Anastasia Lainas Seconded by Tyler Ellis
 - Robert Greene rejoined the meeting.

9. Business Arising from In-Camera

- The library board motions to move forward with exploring proposal brought forward by Town Staff. Moved by James Bowler Seconded by Beth Ward Carried

10. Committee Reports & Business Arising from Committee Reports - continued

- a) Council Representative Report: Nothing to Report
- b) CEO Report: Spoke to report.
- c) Monthly Finance Report
 - Including overview of library reserves for the library board
- d) Youth Services Librarian Report
- e) Community Engagement Coordinator Report

Motion to Approve Committee Reports: Robert Greene Seconded: Ray Love Carried

11. New Business

- a) 2024 Library Closures
 - Motion to approve the 2024 closures as presented by James Bowler Seconded by Tyler Ellis Carried
- b) Staff Christmas Appreciation
 - Ray Love motioned that \$600.00 be the budget for the library staff Christmas Dinner. Seconded by Christine Passarello Carried
- c) Date and Time of Board Meetings
 - The library board discussed changing meeting date and time to accommodate schedules of those who work. The board will send days and times best suited to their schedule to the CEO.

12. Roundtable

- a) The library board chair thanked everyone for their attendance.

13. Date of Next Meeting – Dec. 12 1:00PM in the Friends Multipurpose Room + Hybrid

14. Adjournment 2:45PM | Motion: Tyler Ellis Carried