



Huntsville Public Library

Library Board Meeting Minutes

June 14, 2022 | 9:30 AM | Solarium + Zoom Meeting

Mission Statement

To provide accessible services, programs, collections and spaces designed to inspire and enrich the community.

Present: David Purchase (Chair), Catherine Holtz (Vice Chair), Ray Love, Linda Leckie, Christine Passarello, Tyler Ellis, Mayor Karin Terziano (Council Representative), David Tremblay (CEO/Chief Librarian)

1. Call to Order: 9:30
2. Approval of the amended Agenda | June 14th 2022

Amendments: adding Staff Compensation to New business (b) and moving In-Camera section to #5 after Approval of Minutes. Motion: Linda Leckie Seconded: Ray Love Carried

3. Declaration of Any Conflicts of Interest: None
4. Approval of Minutes from Board Meeting May 10th, 2022, Motion: Christine Passarello Seconded: Linda Leckie Carried
5. In-Camera – Staffing – Library Act:
 - a) Section 16.1 (4) (b) personal matters about an identifiable individual
 - Motion to Move In-Camera: Christine Passarello Seconded by Karin Terziano 9:32AM Carried
 - Motion to Move out of camera and accept the CEO evaluation report as presented by HR Committee: Ray Love Seconded by Karin Terziano 9:41AM Carried
6. Committee Reports & Business Arising from Committee Reports
 - a) Trustee of Council Report - Indigenous Peoples Day coming up, Mayors Bike ride Wednesday June 15th, Canada Day is back at MHP this year. Main work street to be completed soon.
 - b) Chair Report – Worked with HR Committee on Report of CEO Annual Review.

- c) CEO Report – Spoke to staffing/hiring for Community Engagement Coordinator, Operations Assistant and Shelver positions.
- d) Monthly Finance Report – Revenues for fines/late fees and room rentals are not doing as well as pre-pandemic. Expenses are doing well and tracking as they should be. Idea of fundraising came up. Potentially shoot for October during library month celebrations.
- e) Youth Services Librarian Report – Youth Services Librarian has been hard at work with TD Summer Reading Club preparations and visiting schools to promote it.

Motion to Approve Committee Reports: Ray Love Seconded: Karin Terziano Carried

7. New Business

- a) Policy Review
 - Motion by Karin Terziano Seconded by Ray Love to approve the new Accessibility Policy replacing the Accessibility for Individuals with a Disability Policy and the Accessibility Standards for Customer Service Policy. Carried
- b) Staff Compensation – Board Discussed letter brought forward by Circulation Clerks. Board will draft letter in response to Circulation Clerks.
- c) Strat/Future Planning Next Steps – Meeting this week and Survey to be done over summer for community engagement.
- d) Summer Meetings (Committees and Board) – Board will meet in July and August. Finance Committee to meet in July.

8. Roundtable

Ray Love – kudos to group on being high functioning, debating, and coming up with plans.

Linda Leckie - thank you to Karin Terziano for being a board member and for her time as Mayor.

David Purchase – Brought up potential need to reevaluate meeting time to ensure we can have as many board members participate as possible.

9. Date of Next Meeting: July 12th 2022 9:30 AM Hybrid Meeting/in Solarium

10. Adjournment. Motion: Karin Terziano Carried.