



Huntsville Public Library

Library Board Meeting Minutes

December 6, 2024 | 9:00 a.m. | Library – Friends Multipurpose Room + Zoom
Hybrid

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Beth Ward, Tyler Ellis, Bill Coon, Robert Greene, Monty Clouthier (Council Representative), David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Anastasia Lainas, James Bowler

1. Call to Order | 9:06 am
2. Land Acknowledgement – Read by Board Chair Ray Love
3. Approval of Agenda | December 6th, 2024
 - a. Motion by Christine Passarello to add the previous motions from the November 15th meeting, due to lack of quorum, to #6. Business Arising from minutes.
Seconded: Beth Ward Carried
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting November 15th, 2024, Motion: Ray Love
Seconded: Christine Passarello Carried
6. Business Arising from Minutes:
 - a) Approve previous motions from November 15th, 2024
 - a. Tyler Ellis moved to approve the Committee Reports from the November 15th, 2024, board meeting. Seconded: Christine Passarello Carried
 - b. Fees Policy – Ray Love moved to accept the Fees Policy presented at the November 15th, 2024, board meeting. Seconded: Monty Clouthier Carried
 - c. 2025 Closures – Tyler Ellis stated that the board does not need to approve stat holiday closures. Seconded by Robert Greene Carried
 - b) 2025 Budget Presentation Report Back—The CEO discussed the budget process and deliberations. The feedback from the council during the

presentation was positive. In the end, the council did not approve the library's position request.

7. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report – Nothing additional
 - b) Chair Report – The Chair wrote a letter to local MPP Graydon Smith asking for support of the Ontario Digital Library.
 - c) CEO Report/Friends Report – Spoke to monthly report
 - d) Monthly Finance Report – The 2024 budget will most likely see some funds going into reserve at year's end.
 - e) Youth Services Librarian Report – No questions from Library Board
 - f) Community Engagement Coordinator Report - No questions from Library Board

Moved to Approve Committee Reports: Bill Coon Seconded: Christine Passarello Carried

8. New Business
 - a) Meeting dates at the beginning of 2025 (January, February, March) – Discussed changing the January, February and March dates to accommodate the CEO holiday and the Board Chair being away. Ray Love moved the January board meeting to be held January 17th, 2025: the February board meeting cancelled, and the March board meeting moved to the 14th. Seconded by Christine Passarello Carried

9. In-Camera: None

10. Business arising from In-Camera: None

11. Roundtable: None

12. Date of Next Meeting – Friday, January 17th, 2025, 9 am

13. Adjournment. Motion: Ray Love 9:48 am