



Huntsville Public Library

Library Board Meeting Minutes

October 10, 2023 | 1:00 PM | Library – Friends Multi-purpose Room – Hybrid

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love, Christine Passarello, Tyler Ellis, Beth Ward, Robert Greene, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Bill Coon, Anastasia Lainas, James Bowler, Monty Clouthier (Council Representative)

1. Call to Order: 1:02PM
2. Land Acknowledgement: Read by Ray Love and a thank you to James Bowler for being MC at the Orange Shirt Day event.
3. Approval of Agenda | October 10th 2023 Motion: Beth Ward Seconded: Christine Passarello Carried
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting August 8th, 2023, Motion: Beth Ward Seconded: Robert Greene Carried
6. Business Arising from the Minutes
 - a) Strat Plan Approval and Priorities
 - Motion to Approve the Strategic Plan as presented: Beth Ward and Tyler Ellis Carried
7. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report – No Report
 - b) Chair Report/Friends Report – Friends have nine new board members after years of trying to recruit. They also have a new Treasurer. They contributed funds to Orange Shirt Day to cover costs of Jan Beaver as well as Waubgeshig Rice Author Event.
 - Ray would like to request a spaces meeting.
 - c) CEO Report – CEO spoke to report provided.

- d) Monthly Finance Report – CEO spoke to report provided.
- e) Youth Services Librarian Report
- f) Community Engagement Coordinator Report
- g) Finance Committee Meeting Report – Ideas discussed: fine free and money for a full-time marketing position. Donations to library are down. Board to consider how to bring donations up. Suggestion of Library of Things have separate budget line. Author talks coming up including Waubgeshig Rice.

Motion to Approve Committee Reports: Tyler Ellis Seconded: Ray Love Carried

8. New Business

- a) Motion to Close the library October 11th for Staff Training Day: Motioned by Beth Ward seconded by Christine Passarello Carried
- b) Approval of 2024 Operating Budget as presented – Motioned by Tyler Ellis seconded Robert Greene carried.
- c) Policy Approval:
 - Review and Approve Board Bylaws – two thirds of board needed to make changes was not available - item is tabled to November meeting.

9. Roundtable - None

10. In Camera - Library Act, 1990:

- a) Motion to move In-Camera to approve In-Camera minutes from Aug.8th 2023 meeting: Beth Ward seconded by Christine Passarello carried.

11. Business Arising from In-Camera (if applicable): None

12. Date of Next Meeting – Nov. 14 1:00PM location to be determined.

13. Adjournment. 2:15PM Motion: Christine Passarello