



Huntsville Public Library

## Library Board Meeting Minutes

February 8, 2022 | 9:30 AM | Zoom Meeting

### Mission Statement

To provide accessible services, programs, collections and spaces designed to inspire and enrich the community.

Present: David Purchase (Chair), Catherine Holtz (Vice Chair), Linda Leckie, Christine Passarello, Ray Love, Tyler Ellis, Mayor Karin Terziano (Council Representative), David Tremblay (Chief Librarian/CEO).

1. Call to Order | 9:31 AM
2. Approval of Agenda | Feb, 8 2022 Motion: Ray Love Seconded: Linda Leckie Carried
3. Declaration of Any Conflicts of Interest: None
4. Approval of Minutes from Board Meeting Dec. 14th 2021 Motion: Catherine Holtz Seconded: Christine Passarello Carried
5. Business Arising from the Minutes
  - Ratification of motion approved by email December 28<sup>th</sup> 2021
    - Approve the existing Digitization and Information Services Policies – Moved by Catherine Holtz and Seconded by Christine Passarello Carried
    - Approve the revised Fee Schedule for 2022 – Moved by Christine Passarello and Seconded by Catherine Holtz Carried
6. Committee Reports & Business Arising from Committee Reports
  - Trustee of Council Report – Nothing to report
  - Chair Report – Highlighted friends of library meeting
  - CEO Report – Went over finances and year end report of 2021 as well as beginning of 2022
  - Monthly Finance Report – Covered in CEO Report
  - Youth Services Librarian Report – CEO spoke to highlights
  - Community Engagement Coordinator Report – CEO spoke to highlights
  - Planning Committee Report (David Purchase) – David Purchase spoke to the committee meeting.

Motion to Approve Committee Reports: Christine Passarello Seconded: Karin Terziano Carried

7. New Business

- Policy Review
  - Motion by Linda Leckie and Seconded by Tyler Ellis to approve the following policies as presently written; [Payment and Refund](#), [Privacy](#), [Social Media](#), [Staff Use of Technology](#), [Video Surveillance](#) Carried
  - Motion by Catherine Holtz Seconded by Christine Passarello to approve the Membership Policy as amended Carried
  - Motion by Tyler Ellis and Seconded by Catherine Holtz to approve the Unattended Children Policy as amended Carried
- Board Seat Vacancy – Resignation of Frank Bastedo - Position will be left vacant

8. Roundtable

- Christineready to fill Frank's seats on committees.
- Catherine may not be able to attend some upcoming meetings due to new position.
- Discussion of digitization volunteering.
- Start to think about meeting in person.

9. Date of Next Meeting: March 8<sup>th</sup> 2022 9:30 AM Via Zoom

10. Adjournment. Motion: Tyler Ellis