



Huntsville Public Library

## Library Board Meeting Minutes

October 3, 2025 | 9:00 a.m. | Library – Friends Room + Zoom Hybrid

### Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present (including hybrid): Ray Love (Board Chair), Christine Passarello (Vice Chair), Anastasia Lainas, Bill Coon, Beth Ward, Tyler Ellis, Robert Greene, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Monty Clouthier (Council Representative)

1. Call to Order | 8:59 a.m.
2. Land Acknowledgement | Read by Board Chair
3. Approval of Agenda | October 3<sup>rd</sup>, 2025, Motion: Tyler Ellis, Seconded: Christine Passarello, Carried
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting September 5<sup>th</sup>, 2025, Motion: Robert Greene, Seconded: Bill Coon, Carried
6. Business Arising from the Minutes
  - a) RFP Master Plan – Updates – CEO spoke to the progress and activities of consultants to date.
7. Committee Reports & Business Arising from Committee Reports
  - a) Council Representative Report - None
  - b) Chair Report – Nothing to report
  - c) CEO Report/Friends Report – Friends have a new member. The 2025 summer sale did better than the summer sale in 2024. Highlighted parts of the CEO report.
  - d) Monthly Finance Report – Finances are tracking well. The CEO highlighted areas regarding SWB and the Provincial Grant, which comes at the year's end.
  - e) Youth Services Librarian Report – For information

f) Community Engagement Coordinator Report - For information

Motion to Approve Committee Reports: Tyler Ellis Seconded: Ray Love

8. New Business

- a) Board Questions from Consultant – Questions for consultant – Looking for responses from board members.
- b) Holiday Closures – Dec 24<sup>th</sup> and 31<sup>st</sup>
  - Motion to close the library for a full day on December 24<sup>th</sup> and December 31<sup>st</sup> instead of the half-day closure at 1 pm. Motion: Ray Love; Seconded by Beth Ward. Carried

9. In-Camera - Library Act: None

10. Business arising from In-Camera: None

11. Roundtable: None

12. Date of Next Meeting – Friday, November 7<sup>th</sup>, 2025, 9 a.m. in the Friends Room

13. Adjournment. Motion: Anastasia Lainas 9:23 a.m.