



Huntsville Public Library

Library Board Meeting Minutes

April 11, 2023 | 3:00 PM | Library - Friends Multipurpose Room

Mission Statement

To provide accessible services, programs, collections, and spaces designed to inspire and enrich the community.

Present: Ray Love, Christine Passarello, Monty Clouthier (Council Representative), Robert Greene, Beth Ward, David Tremblay (CEO/Chief Librarian/Secretary)

Regrets: Tyler Ellis, Monty Clouthier

1. Call to Order | 3:01PM
2. Land Acknowledgement – Read by Ray Love
3. Approval of Agenda as Amended | Apr 11th 2023 Motion: Robert Greene Seconded: Beth Ward Carried
 - Amendment: Remove previously numbered item 6: presentation from Town Finance Dept. and add to 8 New Business: b) SMDHU Vaccine Clinic and Social Media Discussion
4. Declaration of Any Conflicts of Interest: None
5. Approval of Minutes from Board Meeting Mar.21st, 2023, Motion: Robert Greene Seconded: Christine Passarello Carried
6. Business Arising from the Minutes
 - a) Board Committees – Ray has put together the committees and has given members their first or second choice of committee selections.
7. Committee Reports & Business Arising from Committee Reports
 - a) Council Representative Report - None
 - b) Chair Report – The Chair and Vice Chair have been conducting Interviews for 4 additional board members.
 - c) CEO Report – CEO Spoke to report.
 - d) Monthly Finance Report - CEO Spoke to report.
 - e) Youth Services Librarian Report – Robert Green had a question about size of Lego events. CEO to spoke to room capacity and would speak to Youth Services Librarian for next board meeting.

- f) Community Engagement Coordinator Report – Robert Greene had a question about what Muskoka Brewery was a partner for? CEO stated they are a partner for the upcoming Murder Mystery Event put on by the library and Huntsville Theatre Company.

Motion to Approve Committee Reports: Christine Seconded: Beth Ward Carried

8. New Business

a) Policy Review

- Human Resource Management
- Safety, Security & Emergency

- Beth Ward asked if staff were consulted on these policies and how the process works. CEO stated these specific policies are reviewed annually and there were no changes suggested since last review and staff were not involved with this current review. Staff were involved in the previous review of these policies and that once the committee is established that the process for review will start up again. Also, staff, throughout the year, do provide input and feedback on policies that are then brought forward to the board for considerations as was with the recent Membership Policy review.

Motion to approve policies as presented Christine Passarello Seconded by Beth Ward Carried

- b) SMDHU Vaccine Clinic and Social Media Discussion – CEO spoke to the vitriolic comments the library is receiving due to hosting an SMDHU Covid-19 vaccine clinic and spoke to actions and plans thus far regarding this feedback. Ray Love stated he can most likely come on the morning of, Apr. 13th 2023, to the library to offer assistance. Action item for CEO – Create a Policy for protests at the library for the next board meeting.

9. Roundtable

- a) Beth Ward - thanked staff and board for a great meet and greet.

10. Date of Next Meeting: May 9th 3:00PM in the Friends Multipurpose Room

11. Adjournment. Motion: Robert Greene